

12 July 2021

Dear Student

I am writing to inform you of the arrangements for:

- Progression into Year 13
- The Year 13 Day 1 Exercise – 7th September
- Start of teaching - Tuesday 14th September
- The Enrichment Contribution

Progression into Year 13

For most of you, progression into Year 13 will be automatic and there will be no need to re-enrol. Last September, you were enrolled onto a 2-year programme and this enrolment will continue into Year 13.

Some of you, who have experienced difficulties during Year 12, may require guidance relating to your programme. Students meeting this description will be contacted by Progress Managers or Academic Coaches and will be required to attend a meeting to discuss a suitable way forward. These meetings will take place in college between 23rd and 27th August.

Year 13 Day 1 – Tuesday 7th September

The formal start to the Year 13 academic year is on Tuesday 7th September. You will be required to attend college for one day and will be set independent work for the coming week.

Please bring your ID card when you come into College. This will now serve as your Year 13 ID.

The Start of Year 13 teaching – Tuesday 14th September

Year 13 teaching will commence on Tuesday 14th September. Details of how to access your timetables will be sent to your college email accounts.

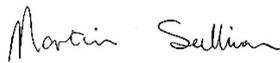
The Enrichment Payment Contribution

We are very proud of the exciting extracurricular opportunities that we offer to enhance student skills and experiences and we have extended the programme this year to include eight new enrichment courses including a Teaching Academy, STEM Program and Sport for Leisure. The Enrichment Payment Contribution supports a wide range of enrichment activities that our core funding received from the Government does not pay for, and we ask parents each year to contribute £50. A sheet is enclosed that explains in detail the work it supports and the payment methods, and we ask that you read it carefully. You will note that the back of the sheet includes a form to fill in if you wish to Gift Aid any contribution to the College or set up a standing order to pay in instalments. If you wish to do this, please hand in the completed form on return to college or post it back to us at the address on the form.

Please remember that all remaining textbooks from Year 12 must be returned to the LRC during the first week of term. You will not be issued with textbooks for Year 13 until all your Year 12 books have been returned.

We look forward to working with you.

Yours sincerely



Dr Martin Sullivan
Principal

Tuesday 7th September

Year 13 teaching will start on Tuesday 7th September. On this day you will have an hour lesson with each subject area and will be set a piece of work to be completed over the following week before lessons recommence on Tuesday 14th September.

You will need to review your timetable for the day (see below) and attend the sessions which correspond to the lessons on your current Year 12 timetable i.e. if you have Maths in Block C, you will attend the Maths session at 11.25am. You should report to your normal classroom for each subject. Coaching will not take place on this day.

Timetable for the day

Block	Time
A	9.00-10.00am
B	10.05-11.05am
BREAK	11.05-11.25am
C	11.25-12.25pm
D	12.30-1.30pm
LUNCH	1.30-2.00pm
E	2.00-3.00pm
F	3.05-4.05pm

Enrichment Contribution

The excellent teaching that your son or daughter receives is provided free of charge as this is funded by the government.

Your enrichment contribution finances the extensive and varied programme of enrichment and extra-curricular activities that we offer to your son or daughter. We receive no funding from other sources for this.

Your enrichment contribution allows us to offer the following opportunities to your son or daughter:

- **Careers** to enhance each individual's career prospects and employability skills
- **Work experience, voluntary service and internships**
- **Higher education projects** with university staff in most cases to boost your chance of getting a competitive university place eg. The Pre-Medical School
- **Higher Education Careers Fair** with 70+ universities visiting the College
- **Career Advisors** on-site throughout the year to offer help whenever you need it
- **Initiatives** like the Model United Nations
- **Sports**: free use of sports facilities throughout the College day
- **Dance, drama and music activities**
- **Student-led activities** like Health Ambassadors, Student Reps and Faith Groups
- **Prizes and Awards** including College Colours and our annual Awards Evening

We ask parents to pay £50 pa to support these activities: less than £1 per week! Of course, if you wish to contribute more or less than that, we welcome your donation. Here's how to contribute:

- **Pay online by debit/credit card at www.parentpay.com**
This is the best way to pay and introduces you to our preferred method for all college payments. You can Gift Aid your payment without any paperwork. For a reminder of your username and password, email parentpay@solihullsfsc.ac.uk.
- **Pay by bank transfer**
Please quote bank sort code 30-97-78 account number 64145960 and reference college enrichment. To claim Gift Aid, just fill in the first section only of the form at the end of this document.
- **Set up a regular standing order**
To spread the cost (just £5 per month), please complete the whole form at the end of the document.
- **Pay by cash or cheque**
Please make cheques payable to *Summit Learning Trust*. To claim Gift Aid, just fill in the first section only on the form at the end of the document.

Remember, the more you give, the more enrichment activities we can provide for your son or daughter.

Payments by Bank Transfer/Cheque/Cash/Standing Order (no form needed for Parentpay)

GIFT AID MAKES YOUR CONTRIBUTION GO FURTHER

Using Gift Aid means that for every pound you give, the College will receive an extra 25 pence from HMRC, helping your contribution go further. This means that **your £50 can be turned into £62.50** just so long as donations are made through Gift Aid.



Please treat all donations made to Summit Learning Trust from this date forward as Gift Aid donations. I confirm I am a UK tax payer and I pay an amount of UK income or capital gains tax at least equal to the tax that all the charities that I donate to will reclaim on my donations in the tax year.

Donor initials & surname House number & postcode

Signed Dated

Name of son or daughter

Please note:

- You can cancel this declaration at any time by notifying Summit Learning Trust.
- If you pay tax at the higher rate, you can claim further tax relief in your Self Assessment tax return.
- Please notify Summit Learning Trust if you change your name or address.
- Please remember to notify us if your circumstances change and you no longer pay an amount of tax equal to the tax that all the charities that you donate to will reclaim on your donations.
- Please note that contributions are non-refundable.

SETTING UP A STANDING ORDER

(If you are paying by cash, cheque, bank transfer or Parentpay you do not need to do this section)

Bank name							
Bank address including postcode							
Sort code							
Account number							

Please pay to the account of **Summit Learning Trust** at Lloyds Bank Sort Code 30-97-78, Account Number 64145980 the sum of £5 (five pounds) [or delete and insert a different amount here] Commencing on 1st October 2021 and a like amount each month until 1st July 2022.

Your full name							
Your address including postcode							

Signed _____ Dated _____

Please send this form to the College finance office, Hampton Room 213.