

THE SIXTH FORM COLLEGE, SOLIHULL

Curriculum & Quality Committee

Minutes of a meeting held on Tuesday 9 May 2017 at 4.30pm.

Present: Luke Millard (Chair), Abid Butt (Vice-Chair) in the chair, Zoe Bereza, Fiona Dennis-Stephens, David Lee, Rona Miller, Jack Redfern, Martin Sullivan, Shilpa Unarkat

In attendance: Sonia Wood (Interim Vice-Principal i/c E&D), Tim Goss (Assistant Principal) for item 5

Clerk: Janice Hamilton

Secretary: Janet Parkes

- 1 Apologies:** none. Luke Millard, Abid Butt and David Lee had sent apologies for lateness.

Rona Miller chaired the meeting for items 1 to 5, and Abid Butt thereafter.

2 Declaration of Interests, Presentation of Papers, College Mission

The Clerk must be informed of any changes to governors' declaration of interest form as and when a change takes place. Governors must declare the nature and extent of any financial and/or personal interest in any agenda item and must take no part in the consideration of that item or vote on any question with respect to that item, or form part of the quorum. Governors must withdraw where requested to do so by a majority of members present at the meeting.

The Chair informed the meeting that the Clerk attends all Board and Committee meetings. If she is requested or required to answer questions or to present a paper in her role as Vice-Principal, an Acting Clerk will be appointed for that part of the meeting.

Resolved: Zoe Bereza declared an interest in agenda item 7, Report from LOG; Janice Hamilton declared an interest in agenda item 9, General and subject specific entry criteria – Janet Parkes will be Acting Clerk for that item.

Governors noted the College Mission and guidance on presentation of papers.

- 3 Minutes of previous meeting held on 21 March 2017** were agreed and signed.

4 Matters arising

Item 7/10 Curriculum reform: accreditation is still awaited for those subjects. In response to a question from Rona Miller, it was explained that staff will be working with the draft specifications in the meanwhile. Teams work hard to ensure there is minimal impact on students of these late decisions. The main changes in the new specifications relate to changes in assessment style and approach. The government has been lobbied heavily on the situation by the SFCS and other post-16 provider associations.

5 Update on SP9 Secure rich wider learning

Confidential item, minuted separately.

6 Student Retention Report

Confidential item, minuted separately.

7 Report from Lesson Observation Group

Confidential item, minuted separately.

8 Outcome of Student Survey

Confidential item, minuted separately.

9 General & Subject Specific Entry Criteria for 2018/19

Confidential item, minuted separately.

Resolved: the Committee recommends the general entry criteria for 2018/19 to the Corporate Board for approval.

10 Report from Equality & Diversity Committee

Sonia Wood reported that the minutes provided were of the last meeting of the year, held on 4 April 2017. A document had been discussed at that meeting regarding unconscious bias, and this was also provided for governors.

11 Student Discipline & Achievements Report

Confidential item, minuted separately.

12 Strategic Priorities Dashboard

Overall there is very good progress. Section 9a, which is amber, had been discussed at agenda item 3.

13 Appointment of Vice-Chair of Committee

Resolved: Abid Butt was reappointed as Vice-Chair of the Committee for a two-year period or until the dissolution of the College corporation on academisation and becoming part of the Ninestiles Academy Trust.

14 Determination of Confidential Items

Resolved: that the following items be confidential and minuted separately: item 5 Update on SP9; item 6 Student retention report; item 7 Report from LOG; item 8 Outcome of student survey; item 9 Entry criteria until published; item 10 Report from E&D Committee; item 11 Student discipline and achievements report.

15 Review of the Meeting

Eight out of a possible eight completed forms were returned, all with positive responses. Comment: the meeting was informative and very interesting regarding data presented and clarifications given.

16 Date of next meeting: to be determined.

The meeting closed at 5.50pm