

THE SIXTH FORM COLLEGE, SOLIHULL

Curriculum & Quality Committee

Minutes of a meeting held on Tuesday 29 November 2016 at 4.30pm.

Present: Luke Millard (Chair), Paul Ashdown, Fiona Dennis-Stephens, Rona Miller, Jack Redfern

In attendance: Martin Sullivan (Vice-Principal), Sonia Wood (Assistant Principal i/c E&D)

Acting Clerk: Janet Parkes

1 Apologies were received and accepted from Zoe Bereza, Abid Butt and Janice Hamilton.

2 Declaration of Interests, Presentation of Papers, College Mission

The Clerk must be informed of any changes to governors' declaration of interest form as and when a change takes place. Governors must declare the nature and extent of any financial and/or personal interest in any agenda item and must take no part in the consideration of that item or vote on any question with respect to that item, or form part of the quorum. Governors must withdraw where requested to do so by a majority of members present at the meeting.

The Chair informed the meeting that the Clerk attends all Board and Committee meetings. If she is requested or required to answer questions or to present a paper in her role as Vice-Principal, an Acting Clerk will be appointed for that part of the meeting.

Resolved: there were no declarations of interest.

Governors noted the College Mission and guidance on presentation of papers.

3 Minutes of previous meeting held on 27 September 2016 were agreed and signed.

4 Matters arising

Item 6, Exams Report 2016: congratulatory letters had been sent to CLs.

Item 7, Update on SAR Process for 2016/17: Martin Sullivan presented a briefing on the new CIF at the Board meeting in October.

Item 9, L&D Ambassadors: Abid Butt said he would be interested in the outcomes of the literacy research.

Item 10.4, Self-Assessment Questionnaires: the benchmarking report will come to the next Committee meeting.

Endnote: Abid Butt, Luke Millard and Jack Redfern attended the Investors in Diversity day on 17 November 2016.

5 Special Education Needs & Disability Annual Report 2015/16

Sonia Wood wished to congratulate Caroline Sweeney and her team on continuing to provide a very good service to students despite reduced funding.

6 Student Retention Report

Confidential item and minuted separately.

7 Appointment of Chair of Committee

The Acting Clerk invited nominations. Luke Millard is willing to stand for re-appointment.

Resolved: that Luke Millard be appointed as Chair of the Committee with effect from 8 December 2016 for a two-year period or until the dissolution of the College corporation on academisation and becoming part of the Ninestiles Academy Trust; nominated by Rona Miller; seconded by Jack Redfern.

8 Value Added Report

Confidential item and minuted separately.

9 Curriculum Self-Assessment Report 2016

Confidential item and minuted separately.

Resolved: the Committee recommends the Curriculum SAR, subject to minor amendment, to the Board for approval and upload for Ofsted.

Resolved: the Committee approved the Aspire milestone for 2016/17.

10 Governance Section of Cross-College SAR 2016

Confidential item and minuted separately.

Resolved: the Committee approved the governance section and the grade for inclusion in the Cross-College SAR.

11 Cross-College Self-Assessment Report 2016

Confidential item and minuted separately.

Resolved: the Committee recommends the Cross-College SAR to the Board for approval and upload for Ofsted.

Resolved: the Committee confirmed the target for Strategic Priority 3a, teaching and learning.

12 Equality & Diversity Update including E&D Annual Report 2015/16

Sonia Wood said the annual report is quite different to previous years. It captures the range of activities from staff and students' perspectives, celebrates what the College does well, and brings out areas for improvement. The report will be made available on the College website.

13 Promoting British Values

Sonia Wood drew attention to the examples from curriculum teams. Rona Miller commented on a very interesting report, and was pleased to see that controversial topics were being challenged particularly in Maths.

14 Student Discipline & Achievement Report

Confidential item and minuted separately.

15 Strategic Priorities Dashboard

Paul Ashdown reported steady progress with all areas being on track.

16 Determination of Confidential Items

Resolved: that the following items be confidential and minuted separately: item 5 SEND annual report; item 6 Student retention report; item 8 Value added report; items 9, 10 and 11 SAR reports prior to approval by the Board and upload for Ofsted; item 12 Equality & Diversity update; item 14 Student discipline and achievement report.

17 Review of the Meeting

Four out of a possible four completed forms were returned, with positive responses and no additional comments or requests.

18 Date of next meeting: 24 January 2017 at 4.30pm.

The meeting closed at 6.15pm.